



BID NO. 7511-1/14-1, MAINTENANCE, REFURBISHMENT OF BAGGAGE CONVEYOR SYSTEMS,
PREQUALIFICATION

I. Purchasing Instructions

A. Award Description

Awarded bidders will furnish all labor and materials, to perform baggage conveyors maintenance and/or refurbishment including but not limited to the following: overhaul, repair, removal, installation, maintenance and any necessary structural, electrical, and mechanical modifications. The scope of work shall also include emergency repair work and baggage conveyor systems.

B. Quotation Directives

- 1) Contract Instructions (Re: ITB Paragraph 2.6)
When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase or work order, or a specific purchasing period.
- 2). ALL quotations issued under this pre-qualification contract must utilize the current and active "terms and conditions" in place that includes the latest legislative changes. Please refer the Procurement Management link (<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>) to retrieve that latest version of the current T&Cs.
- 3) All quotations issued must be provided to the Small Business Development Division (SBD) of the Internal Services Department for placement on the Cone of Silence Report upon advertisement. Once an award recommendation is made, SBD must be notified in order to remove the competition from the report.
- 5) Price quote(s) submitted by pre-qualified vendors shall not be in the form of a lump sum quote (unless otherwise specified) and shall be itemized to include all labor, materials and equipment, and any other items identified by the County in the request for quote, necessary to perform the work. At the time of requesting quotes the County shall notify the vendor of the requirements for the work, including but not limited to, time for completion of the work, pre-quote meeting or site visit, if the work is to be performed at night, on weekend, testing and inspection requirements, if liquidated damages apply, if performance bond applies, the shipping terms and the timeframe for completion of the work from the date of notice to proceed.
- 6) The responsive, responsible vendor offering the lowest fixed price meeting the requirements of the quote shall be awarded the work for the specific project.



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II. Awarded Vendors

Vendor ID	Vendor Name	Address	Contact	Email	Phone	Fax
112407710-01	Oxford Electronics	474 Meacham Avenue, Elmont, NY 11003	Roger Fortin	rfortin@oxford1.com	954-495-3675 516-326-6262	516-327-6051
522089962-02	Thyssenkrupp Airport Systems Inc.	3201 N. Sylvania Avenue, Fort Worth, TX 76111	Gary Watts	Gary.watts@thyssenkrupp.com	817-210-5000 800-670-2937	817-210-5023
911650317-02	John Bean Technologies Corporation	1805 West 2550 South, Ogden, UT 84401	Phil Teffeteller	Phil.teffeteller@jbtc.com	214-229-8787 800-827-7707	801-626-3474

III. Contract Scope/Instruction:

Type of Work

- A. Reburish and/or maintain flat and sloped plat carrousel including feed conveyors.
- B. All refurbishment and maintenance shall be performed per OEM standards.
- C. Conveyor equipment may include any and all conveyors located at any specific County location.

General Requirements for Each Project

- A. When performing a refurbishing or maintenance work, only one baggage conveyor system or subsystem may be out of service at any time
- B. A pre-Construction meeting will be held after award of a specific spot market. After each meeting the awarded vendor shall provide the County's designated project manager with a detailed schedule identifying the work to be done on each day.
- C. The vendor shall provide a safety plan for review and approval by the County. This safety plan shall include the following:
 - 1. Safety measure to protect passengers and County employees.
 - 2. Lighted barricades around job sites.
 - 3. Shielding around any welding activities.
 - 4. Proper parking of work vehicles on the ramp area.
- D. Work permit are required prior to any operation involving open flames, heat or sparks.
- E. Vendor(s) shall provide and install brackets as required to support and connect any auxiliary equipment, if required.



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- F. Vendor(s) shall test and verify that all conveyors operate at OEM standard. Upon notification, the County will inspect the work and provide a punch list if needed. After resolution of all punch listed items, the County's designated project manager will schedule a load test per the manufacturer instructions.
- G. All punch list items are to be corrected within the number of days agreed upon with the County's designated project manager.
- H. Adjust all trim, align track, level and adjust units, lubricate all components per manufacturer's instructions. Clean up and remove all loose materials, dirt, oil and grease. Start-up the baggage conveyor and readjust after an eight (8) hour run in period.
- I. Vendor(s) shall provide, prior to final acceptance, three sets of each of the following documents for refurbishing projects.
 - 1. Owners manual showing required maintenance for all equipment installed under the specified project.
 - 2. If any electrical work was done, a complete electrical diagram, showing feeder circuits and control wiring.
 - 3. Certificate of Compliance
 - 4. Certificate of Warranty, as specified in section 2.0, paragraph 2.19 of this bid.

Required Submittal (When a Specified Project is Awarded)

Before beginning any work the vendor who is awarded the spot market specific project shall submit the following for the County approval.

- A. Insurance (Per Section 2.11)
 - 1. Workmen's Compensation Insurance
 - 2. General Liability Insurance
 - 3. Automobile Liability Insurance
- B. Manufacturer's literature including properly identified manufacturer's catalogs, specifications and printed installation or maintenance directions.
- C. Shop Drawings which show the following:
 - 1. Drive assembly, including motor, reducer, pillow blocks and drive chain.
 - 2. Main link assembly, including cam rollers.
 - 3. Support rollers, including bearings.
 - 4. Pallet plates, including finish.
 - 5. Finish Trim, including gage.
 - 6. Control schematics and push button stations.
 - 7. Location of control stations and alarms.
 - 8. Roll-up doors, elevation, sizes, materials, gauges, construction details, fasteners, seals, counterbalance, locking provisions, finishes and installation details.
 - 9. Any other requirements identified on the spot market request for quote.



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Codes and Standards

The design or fabrication including all manufactured components, fittings and hardware shall conform to one or more of the following codes and standards as applicable per each specified projects.

1. Safety Standards for Conveyors and related equipment (ASME B20.1)
2. National Electric Code (NEC)
3. National Electrical Manufacturers Association (NEMA)
4. Conveyors Equipment Manufacturers Association Standards 402 (CEMA)
5. American Gear Manufacturers Association (AGMA)
6. Florida Building Codes (FBC)
7. Occupational Safety and Health Administration (OSHA)
8. Federal Aviation Administration (FAA)
9. Transportation Safety Administration (TSA)

Test and Inspections

The vendor(s) shall obtain and pay for any and all necessary inspections, and comply with testing required by the County and/or State of Florida codes as well as those recommended by OEM. When required, tests shall be performed and/or certified in the presence of the appropriate corresponding authorities as stipulated in the scope of work.

IV Pool Contract Award Checklist

The following is provided as a reminder of some important items that each department should check/complete/document prior to making an award under this pool.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list. (see <http://www.miamidade.gov/business/reports-certification-list.asp>)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly.
- Obtain a signed Collusion Affidavit from the recommended vendor.
- Obtain a signed Affirmation of Vendor Affidavits from the recommended vendor.
- In your notice to participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendor that the Cone of Silence is lifted.



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(sample language – In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the ____ department, recommends award of this quote to: _____. On provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.)

- Allow a three (3) business day protest period, beginning the day after the award recommendation is posted with the Clerk, prior to completing award is applicable with your award value (over \$25K).
- Check for compliance with insurance requirements, if applicable.

V Event Log

ADDENDA LOG Contract Number 7511-1/14-1			
ADDENDUM NO.	DATE ISSUED	DESCRIPTION	AGENT
1	6/12/14	Vanderlance Industries Inc. has been removed and is no longer an approved vendor.	Pam Jones
2	6/24/14	Added 66,666.00 to Aviation allocation, change expiration date to 12/31/14.	Pam Jones